

State of New York
County of Fulton
Town of Caroga

Minutes of the Caroga Town Board regular monthly meeting held on April 8, 2026, commencing at 6:33 pm at Town hall with the following board members in attendance by roll call. The salute to the flag followed.

Supervisor John Glenn – Here
Council Member Richard Sturgess - Absent
Council Member Matthew Cooper - Here
Council Member Kimberly Walker Dailey- Here Herein known as Council Member Walker
Council Member Greta Frasier – Here

Also in attendance were Jeremy Manning – Wheelerville Bike Trail Manager, BTI Director -Mike Kunath, Code Officer Anthony Fancher, Steve Stedman - Greens Keeper, Lakes management – Marcus Harazin, Roy Stock – Highway Superintendent, John Livingston – Board of Assessment Review Member, Mr. Voght – building maintenance, former Town Supervisor Scott Horton and his wife, Anita Long – Secretary to the Comprehensive Planning Committee, Rachael Simonds - Comprehensive Planning Committee member, a highway employee, Arthur Wadsworth – Alternate member to the Planning Board and Comprehensive Plan Liaison, Christian Manns – ZBA member, and one member of the public.

Supervisor Glenn announced that the Wheelerville Bike Trail was awarded the Barbara V. Spraker Tourism Partner Award at a ceremony on April 2nd by the Fulton – Montgomery Regional Chamber of Commerce. Supervisor Glenn, Former Supervisor Scott Horton, Council Member Greta Frasier and Anthony Fancher attended the event in Amsterdam to accept the award. (Applause)

Supervisor Glenn thanked and acknowledged the successful grant written by Anita Long for the Summer Recreation in the amount of \$5,000.00. (Applause)

Council Member Cooper made a motion to waive the reading of the minutes. The motion was seconded by Council Member Walker. All board members were in favor of the motion: Glenn, Cooper, Walker, Frasier.

Department Reports:

Wheelerville Bike Trail – Mr. Manning is working with DEC to review the Smart Growth plan. Once both parties agree the contract will be ready to sign. Work should begin in the next month or so once there is approval. Mr. Manning is still waiting to hear from the Dept. of State on the RPT grant for the connector trail. He hopes to hear from them in the next month or so.

Mr. Manning is waiting to begin work on the trails for the spring cleanup. The trails are soft. Downed trees and leaf blowing need to be done. It is about 12 miles of trails. There will be a

volunteer day prior to opening. He never knows the open date it is weather dependent. It is usually sometime mid-May.

Mr. Manning mentioned working on a map last year. Since there isn't good cell service up here people don't know where to go in town to get food or drinks. He suggested putting a list of businesses on the back of trail map. Sometimes he goes through 300 maps a weekend. He asked the board to assist him with a basic fee structure for businesses to contribute a one-time fee to offset the cost of the maps and to advertise the businesses on back of the map.

Supervisor Glenn announced that Marcus Harazin had also written a successful grant for the Lakes Management Program in the amount to \$65,000 over the course of four years beginning April 15, 2026, to April 14, 2029.

BTI – Mr. Kunath reported that the applicators have been out since the first week in March. Today was one of the most pleasant days to be out in the field. They have been out in rain, snow, on melting ice. All streams have pretty much been treated at least once.

Mr. Kunath has filled out the license renewal form for the renewal of the town's pesticides applicators licenses. The Supervisor has to sign it. The clerk noted the need to pass a resolution approving the renewal of the applicator licenses for the black fly program.

Council Member Walker asked Mr. Manning how much he thought businesses should be charged to advertise on the back of the map. He thought a similar structure to what the golf course does. Council Member Walker thought if it wasn't expensive to list the names on the back of the maps, she thought it would be a nice gesture not to charge. We already pay for the maps the council member wondered what the cost was to print on the back side. Mr. Manning stated he usually spends a couple of hundred dollars but did not know the cost of a two-sided page. He will bring a figure next month. It was thought to be about 20 businesses. Mr. Manning suggested another idea for a bigger map down the road showing the area. The back side of the map would have categories like lodging, and things to do, places to swim, or get food, beer. The clerk suggested noting the location of town hall on the map where open Wi-Fi is available. Council Member Frasier noted that she has a list of the businesses at home.

Sole Assessor – No report

Town Clerk/Tax Collector/Registrar/RMO – The tax collection books are being prepared to be returned to the County. To date the office has collected \$3,714,837.77. That leaves \$654,978.22 unpaid, of that \$363,628.54 is franchise and state land. A check will be cut to the supervisor for the remainder of the penalties collected. The board was given a quick overview from the training via the Town Clerk's Association with the Comptroller on March 16. The first thing the comptroller's ask is does the town have a 3 – 5-year financial plan. The clerk asked how many people are needed to do an audit of a department's books. The answer was it didn't matter how many audited the books all town board members are responsible. In the training the procurement policy, vouchers and policies. The state is big into policies.

A week ago, Monday the clerk noted she was contacted by Luke Johns of the NYS Dept. of Health. He began by asking how many people work in this building, and what times of the day they are

here and how many are here at one time. A complete list was given including when the seniors meet and when the ZBA and Planning Boards meet. Because we have a public water system new testing requirements will be needed. The clerk also noted that the town owns a golf course and we will probably have to put a system in over there as well. Council Member Cooper was given a complete file of information the state sent over this afternoon at 1:30 pm.

In conversation with Mr. Johns the clerk asked if he was the person who came up to Caroga during the winter carnival. He was. The clerk stated for the record she did not call the state or the health department about the winter carnival doings. The clerk told Mr. Johns that the rumor around town was that I had called and turned everyone in. He could not say specifically why they came to Caroga, but did say....social media. Supervisor Glenn asked why suddenly we see the people from the Department of Health here in Caroga. Council Member Fraiser stated the water being tested, her understanding is they moved it up from quarterly to monthly is a blanket thing. They are doing it everywhere. "Why are we seeing them here? Did it start with that chili cookoff? Yes." Was it a report or was it social media? Nobody knows. It was dealt with. Council Member Frasier (as a businessperson) talked to him that day and sent him an email. Vrooman's took the chili cookoff and it worked out better and that will be the plan for next year. "It was a simple misunderstanding not knowing that having it at the Caroga Arts Collective that they needed an operating permit." We learn as we go, Council Member Frasier stated he was good to work with and very accommodating.

Code Enforcement & Sanitation – Mr. Fancher reported that 10 permits were issued for the month collecting \$1,550.00 in fees and a valuation of \$187,000.00. He has conducted 15 inspections. The year end state report has been completed. He is working on expired permit letters and closing out old permits. Mr. Fancher is updating the current list for yearly fire safety inspections.

"At the town boards request looking into updating the current software to make it more user and field friendly." Mr. Fancher is also looking into passing a local law to update the administration of the uniform code and energy code as per the Department of State article 18 of Executive law section 103.

Council Member Cooper noted the need to set a public hearing on this. Supervisor Glenn asked if anyone had questions on this for the code officer. The clerk asked about the document where it says the code officer collects the fees – what that changed of is that from the State? Mr. Fancher stated that the document is exactly what the DOS sent. The only thing altered by the Assessor was the lines for filling in the blanks for your town here. The clerk stated at the training she attended she asked if the code office should be collecting their own fees. They said that is not generally done. It is not a good checks and balance, and it should be a separate entity collecting the fees. The supervisor asked how other departments do it like the assessor. The assessor does not collect any fees. The town board oversees the judges and town clerk books. Mr. Fancher stated that the bookkeeper reviews what he submits. The clerk stated the code books have never been audited.

RESOLUTION #2026-032 to set a public hearing for May 13th, 2026, (on Proposed Local Law # 2 of 2026) to update the administration of the uniform code and energy code was

offered by Council Member Frasier at the regular monthly meeting of the Caroga Town Board held on April 8, 2026.

WHEREAS, it has come to the attention of the Code officer that the town's local law to administer the uniform building code and the energy code needs to be updated, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to set a public hearing for May 13th, 2026, at 6:45 pm – 7 pm for proposed Local Law #2 of 2026 a law to update the administration of the uniform code and energy code.

Seconded Council Member Cooper

Adopted by a vote of 4 Ayes: Glenn, Cooper, Walker, Frasier

The code officer also submitted an updated fee schedule. Supervisor Glenn stated that the code officer said the only change was at the bottom of the document for an operating permit. Mr. Fancher stated that there are 61 different things that require an operating permit. Most of them do not apply to Caroga in any way, shape or form.

RESOLUTION #2026-033 to accept the town of Caroga Code Enforcement building permit and fee schedule for 2026 was offered by Supervisor Glenn at the regular monthly meeting of the Caroga Town Board held on April 8, 2026.

WHEREAS, Code Officer Anthony Fancher has updated the Caroga building permit and fee schedule to include operating permits, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to accept the fee schedule as presented by the Code Officer Anthony Fancher.

Council Member Frasier seconded the motion.

Discussion: Council Member Walker asked if it was only a resolution. Supervisor Glenn and Council Member Cooper confirmed that. Council Member Cooper stated that the only change was the operating permits were added onto the bottom. Mr. Fancher confirmed that. Council Member Cooper stated the fee is \$100.00 annually and \$50.00 per event per the new code. Council Member Cooper stated at some point we need to get information out on the website about the changes specifically concerning operating permits and what is required. He has looked at what the code officer submitted, and the biggest thing is getting the information out to the people. "If permits are needed for events and no one knows about it, you can't be delinquent when you don't know about it. We've got to get the information out that there are changes and the only, the best way I know is our social media page." Council Member Frasier stated she didn't mind... "I have every town (business) in a blanket email. I don't mind composing that email and just letting them know," giving them a heads up. Council Member Cooper stated every town is going through the same thing. The people who want to host events, it falls to them, the landowner that is hosting the event, not the individual food truck coming up. Council Member Walker agreed it should not be on the individual food truck. Council Member Frasier noted these events all take time to line them up and get the paperwork in order. We need to get the word out. Council Member Frasier thought it was the business owners planning the events.

Mr. Manning asked about getting permits on public parcels. The Code officer stated that required operating permits don't specify if a permit is needed on public or private property. Council Member Walker noted in Gloversville when they have events it is on public land, that is why the money goes to the city. Mr. Manning stated when he sees events on private property they have to get a one-day license. Council Member Cooper again noted that this information needs to get out. It is a 10-page document. You have to read it and look at it, there are exceptions. The code officer has to post it. The code officer noted this is the state's version- there is no other version. The code officer stated that we can make it more stringent version. He noted that you have to adopt everything that the state sends. Council Member Walker stated she disagreed, twice. She asked if this was something the board has to adopt today? She asked why other towns were not adopting this now? The clerk asked if this was part of the Local law? The code officer replied yes. The clerk asked what the number was for public assembly. "Actually, this shouldn't be discussed, that is what the public hearing is for."

Supervisor Glenn suggested setting the public hearing. This was already done. He called all in favor again.

Council Member Frasier asked if the board was setting the fees. The clerk stated that there was a motion to set the fees and a second then we got off topic. ***The motion to set the fees was tabled until the public hearing.***

Dog Control – no report from Mr. Dutcher

Golf Course – a report was submitted under the supervisor's door by Mr. Stedman. The supervisor was directed to read the bullet points. Two employees are back to work. They have begun course cleanup. 450 lbs. of granular fungicide were spread across greens and tee's, The following day the playing surfaces were blown off. The ground is very soft. Major cleaning at the club house has been completed. The water will be turned on soon. The four up POS system will be checked tomorrow. All golf cart batteries were hooked up fueled up with minor fixes completed. Clubhouse purchases were made for cleaning supplies, bathroom supplies, pencils, score cards, member tags, soda, candy, golf balls, gloves and misc. golf accessories. Memberships can be purchased the week of April 20th. The course opening date is scheduled for April 27th weather dependent. Club house staff will be in and out starting April 20th. The clerk stated information will be posted on the club house door along with Mr. Stedman's phone number as a couple of golfers have called looking to get memberships and it was suggested to post information on the door.

Highway – Roy Stock reported they have been working to maintain the vehicles. They have painted the plows and wings along with the cat bucket loader – got all the rust off it. They did have some washouts – they have been taking care of that. Weather permitting, they are doing potholes. They are getting ready for summer. The board received three quotes to replace a box on a truck. The quotes were from T& T Body King Henderson and Viking. Mr. Stock recommended T & T Body, they are two weeks out. Henderson and Viking are 6 – 8 months out. We already replaced the truck body on truck #13 with one from T&T and "it's lasted pretty good." We are replacing the box on truck #17. To save money the mechanic will install the box. It is the lowest bid for \$21,526.00.

RESOLUTION #2026-034 to purchase a truck box for truck #17 from T & T Sales Inc. was offered by Supervisor Glenn at the regular monthly meeting of the Caroga Town Board held on April 8, 2026.

WHEREAS, the Highway Superintendent Roy Stock has indicated the need to replace the box on truck #17, and

WHEREAS, Mr. Stock obtained three quotes: T& T Sales 411 Old Niskayuna Road Latham NY 12110 in the amount of \$21,526.00, from Viking Cives Corp. 14331 Mills Street Harrisville NY 13648 in the amount of \$23,664.90 and from Henderson Truck Equipment - NY 22686 Fisher Road Watertown NY 13601 in the amount of \$22,227.00, now therefore be it

RESOLVED, that the Caroga Town Board does hereby approve the purchase of a truck box for truck #17 from T & T Sales Inc. the lowest responsible bidder in the amount of \$21,526.00.

Council Member Cooper seconded the motion.

Adopted by a vote of 4 Ayes: Glenn, Cooper, Walker, Frasier

Lakes Management Program –Mr. Harazin again noted the success on being awarded a grant for the Invasive Species Program. An annual report was submitted via email to the board members. It was sent into Fulton County Soils and Water. There will be a meeting on May 19th at 5:30 pm. The grant will cover the next two years. “We are in the third year of our current grant cycle.” Mr. Harazin noted with the help of the Canada Lake Conservation Association this is the fourth grant the town has received for the boat inspection station one of six in the state. This is a free service for those using the waterways. Boats can get inspected to comply with the invasive species law. If at risk for milfoil or spiny water flea the boat will get decontaminated. Mr. Harazin stated that Caroga was the second busiest program in the Adirondacks. The program will start Memorial Day and run through Columbus Day. The program works with an organization called the Adirondack Water Shed Institute. They provide stewards for four days and the town provides stewards three days a week. The town also maintains the equipment and also repairs the backup heated pressure washer. This is the fourth grant the town has gotten. Mr. Harazin thought the reason we received it is because this area proves the need – showing the volume of boats that we have here and the capacity and cooperation of the town, along with community support. There were many letters of support written. He thanked the town board for their support. Mr. Harazin also stated that the Supervisor had to sign something. Information on workers’ compensation and disability coverage still needed to be sent, then a contract will be sent to the town within the next 30 days or so. The program will be lined up to start Memorial Day weekend. He noted last year the Caroga boat launch was paid \$10 per boat to enter the data and ask about decontamination. He hopes to catch more boats on Caroga this year. It took time to get the computer set up.

Supervisor Glenn noted he, Marcus and Jim Hogan will be holding interviews for the lead diver position this Friday.

Town Hall Building – Council Member Cooper reported that the door in the gym was replaced. He wants to look into replacing the kitchen door..

After last month's meeting Council Member Cooper asked the town clerk to send out the three quotes for heating/cooling units to the board members. He noted the cheapest one just replaces everything with the status quo. The other two have upgraded the clerk's offices sizing. Replacing what we have costs \$8,970.00, upgrading the clerk's office with a 6000 BTU unit is being doubled and will cost \$12,175.00 from Red Dragon, the third estimate is the same as the second estimate is \$14,240.00. Council Member Cooper recommended the middle quote.

RESOLUTION #2026-035 to install heating and cooling units in various offices at town hall was offered by Council Member Cooper at the regular monthly meeting of the Caroga Town Board held on April 8, 2026.

WHEREAS, Council Member Cooper Building Liaison has researched with three vendors the cost to replace certain heating/cooling units while adding others to offices at town hall, and

WHEREAS, the quotes were from: Allen's Family Heating & Cooling 1719 St. Hwy 29 Suite 2 Gloversville NY 12078 - \$8,970.00, Red Dragon 117 Van Road Suite C Gloversville NY 12078 - \$12,175.00, and Tru-Temp Heating & Cooling 5 North Clark Ave. Gloversville NY 12078 - \$14,240.00, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to approve the installation of heating and cooling units in various offices at town hall by Red Dragon Heating and Cooling for a price of \$12,175.00.

Seconded by Supervisor Glenn

Adopted by a vote of 4 Ayes: Glenn, Cooper, Walker, Frasier

Council Member Cooper noted the packet of information given to him by the town clerk this evening. He noted that we have started and received our first water sample prior to the start of the Summer Recreation program. A copy will be given to the janitor. By looking at the packet there are some other requirements that will affect this building and the golf course. He will review the packet to see what it all entails.

Caroga Tourism Committee – Council Member Frasier reported that all of the businesses are trying to line up there summer staff and get things lined up. She asked Mr. Manning about budget for the bike festival. Mr. Manning replied it is sponsored through Fulton County. The number fluctuates a little bit every year. As far as marketing this event Council Member Frasier stated she has businesses contacting her wanting to know what part in this weekend they can play. Mr. Manning usually goes around town asking what they want to do and most say they want to be at their store/place of business. In the past he has had a restaurant come to the event but were so busy they had to close their businesses evening hours that night as they were so tired. He would like to have more people involved. His event is at the end of the season. Initially there were not food trucks there. The last few years they have had them and will again this year. Council Member Frasier asked how the whole event is marketed. Is it a trails thing or a Welcome to Caroga every

business is incorporated into our bike trail. Mr. Manning stated it is a trails festival. People travel from Maine and Quebec from 6 – 10 hours away. They go out into the community with after events at Vrooman’s and at the Caroga Arts Collective. This year the after party is not set yet. There is a pre party extending down to Peck Hill for the opening night. Fulton County is helping to make this bigger and wider on Friday night with Stump City. It will be in Caroga on Saturday and Sunday. People are tired after a long day of biking and so there is not a huge overflow of people into the after parties. Council Member Frasier asked how many people come into town without breakfast. Mr. Manning noted that most people stop in town (Mike’s) or someplace else before getting to the trails. Council Member Frasier asked if he markets it as stop in town to get breakfast. Mr. Manning replied, yeah, we always push the local businesses. The information is on the bike trail Facebook page, Instagram and on their website. He noted that Nick Stoner Inn posts on the site five times a day. Anyone can post on the site. It has 3,500 followers. It was noted that the county does marketing too. This year Mr. Manning stated he was bringing in a social media influencer. He will pump it up during the festival weekend. Will he be provided with our local businesses’ information or do the businesses have to reach out to Mr. Manning. Mr. Manning has tried reaching out to the businesses over the years. There is a kiosk at the trail head every business has been asked to post a menu or information on where they are – no one has done that after five years. He has tried. Council Member Walker stated she thought he was doing fine. His job is to get people here. Another thing Mr. Manning is trying to do is to get trailheads into the downtown. Park in town and then ride the trails. It was agreed that we have to find a way to connect it all together. Council Member Frasier asked that Mr. Manning (re)consider to find an intown vendor to host the Saturday after party. When something is already happening, Mr. Manning can work to get people to it. Vrooman’s has been contacted and there will be an event there as it is the Vrooman Open golf tournament. He posts and shares, so his followers know. This year the Red Bull (sound) truck will be back. It will be visible like when the LL Bean Boot was here. It was noted that a lot of follow up is necessary. Council Member Frasier reiterated that letting the bike population know about our beaches at Pine Lake and at the State Campground and all of the other things Caroga has to offer is important. The bike festival is August 21 – 23.

Comprehensive Plan Committee – Anita Long discussed the Request for Proposals (RFP) which is contingent on the approval of the Department of State and Fulton County also. She noted that this is a boiler plate form. Ms. Long handed out a resolution for passage this evening for the release of the RFP. The name of the document should be changed from final draft 3 to final. Supervisor Glenn laughed. This will allow the county to email out the document and for it to be posted on the sites. The official release date is tomorrow and the due date for proposals is May 13th at 2 pm. Supervisor Glenn noted this is his fourth (final) copy. Mr. Manning stated that the changes that were made after the meeting were minimal, nothing of substance was changed.

Supervisor Glenn asked Mr. Wadsworth liaison to the committee from the Planning Board if he had seen any of these final reports. He had not. Ms. Long noted he was at the meeting when all of these options were discussed. He was also present when the resolution was passed to release this contingent on the Department of State. The only changes were from Fulton County Planning. The last file was sent out today. Any changes were recorded.

RESOLUTION #2026-036 to approve release of the Smart Growth Comprehensive Planning Request for Proposals (RFP) was offered by Supervisor Glenn at the regular monthly meeting of the Caroga Town Board held on April 8,

WHEREAS, the Town of Caroga aims to redevelop the Town of Caroga Comprehensive Plan with Smart Growth funding awarded from the New York State Department of State Environmental Protection Fund;

WHEREAS, the Town of Caroga seeks qualified firms to provide professional services for redeveloping the comprehensive plan; **WHEREAS**, the Department of State and the Comprehensive Plan Committee have worked together to write a Request for Proposals (RFP);

WHEREAS, the Caroga Comprehensive Plan Committee passed a resolution to finalize committee edits and support RFP release, upon approval by the Department of State and the Caroga Supervisor / Town Board;

WHEREAS, Fulton County Planning Department contributed edits;

WHEREAS, Department of State approved final draft edits and release;

WHEREAS, upon passing of this resolution the document Caroga_SGCP RFP_Final_Draft3_04-07-2026.PDF will be renamed Caroga_SGCP RFP_Final.PDF; now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to approve the Caroga_SGCP-RFP_Final.PDF public release with consultant proposals due by May 13, 2026 at 2:00 PM.

Council Member Cooper seconded the motion.

Discussion: Council Member Cooper stated he was one of the people to see this before it went out a couple of months back. He read through it today. It is laying out the requirements that people have to submit if they want to be the contractor and it lays out what the requirements are once, they are selected. Everything is overseen by the Department of State - DOS. There are no details of our Comprehensive Plan in there. It is literally a request to have people submit resumes and applications so we can go forward with the process. Council Member Walker agreed. Supervisor Glenn's concern was the process. This is the third or fourth version. It was noted that the body of the report is the same. Ms. Long apologized for the confusion the goal was to be transparent and to share each change as it went through. Mr. Manning noted the DOS says what it has to be. Council Member Cooper stated this is an academic process.

Council Member Frasier asked if there could be a change so that the applications and resumes go to Mr. Foss. Can they also go to the Town Supervisor's email? That way the board can see the credentials and see who apply quicker. Ms. Long stated that once they get the proposals their intentions are to review them and share them with the board so they can be involved in any level. She would support that. Council Member Frasier wants to see everybody that applies, not just who the committee recommends. Council Member Cooper stated if you read this it says who get it and the process. The clerk confirmed that electronic copies will be submitted as well as three (3) paper copies to the clerk's office. Ms. Long noted a spreadsheet will be created. Mr. Manning stated that the committee is going to back off once the firm is submitted. The firm will be guiding the

process. Council Member Cooper noted that the DOS runs oversight over the whole deal. Council Member Frasier was in favor of reaching out to the school to see if someone was interested.

Adopted by a vote of 4 Ayes: Glenn, Cooper, Walker, Frasier

The clerk asked the Supervisor about bringing up this issue. While looking at the various versions of the RFP it was noted that on the cover sheet the email address contact given was comprehensiveplan@townofcaroga.com. Ms. Long stated that had been eliminated as soon as the town email was approved. However, the clerk continued it had not been changed on her website which currently says: the public is welcome to attend meeting and send comments at any time to comprehensiveplan@TownofCaroga.com. Ms. Long replied she would be happy to update that as well this week. The clerk stated this should never have been posted on her site. Ms. Long stated it took the town two years to get an email address for the comprehensive plan committee. The clerk noted that this was unacceptable really. Ms. Long noted that Chris Foss has the password to the email.

Rachael Simonds noted that the Department of State DOS suggested creating a more diverse cross section of people on the committee itself. There are currently 8 members. The committee suggested putting out a notice inviting someone in the education, healthcare, and emergency services fields etc. to participate. It was asked if people who don't attend the meetings should be removed from the committee. Ms. Long noted Dave Cummings has been following along by email. This is not mandatory it is just a suggestion. A deadline of May 13th was suggested so they are onboard before the consultant starts. Council Member Walker agreed that if someone doesn't show up after a certain number of times... Council Member Frasier noted that as part of the dynamics of the committee there are members that are seasonal residents. Is that an OK exception.

Supervisor Glenn was at the last meeting of the comprehensive plan committee. He has asked two stakeholders – Lynne Hollister who is on the ZBA and Al Kozakiewicz – Planning Board Chairman and a third Scott Horton about being on the committee. It was noted that Mr. Horton has experience as he was on the prior committee.

Council Member Cooper suggested that the board wait until all that are interested reply to the town and then make a decision. Council Member Walker asked if they want to join they can or does the board only pick certain people? There is no specific number so the resolution says to submit a letter noting their expertise so those already represented are not duplicated. Mr. Wadsworth noted that the DOS does want someone from both the Planning & Zoning Boards. Ms. Long stated they did not say that explicitly. It was noted that there is not an urgency. Ms. Long noted that anyone interested in the committee could come to the next meeting on April 30th at 6pm. It was noted that people don't have to live in town to be on the committee if they have a skill or vested interest.

RESOLUTION #2026-037 to advertise for more people to serve on the Comprehensive Plan Committee was offered by Council Member Cooper at the regular monthly meeting of the Caroga Town Board held on April 8, 2026.

WHEREAS, at a recent Comprehensive Plan Committee meeting the Department of State suggested that there should be a more diverse committee, now therefore be it

RESOLVED, that the Caroga Town board does hereby move to post the following information out and around town to advertise for more people to serve on the Comprehensive Plan Committee.

The Town of Caroga is in the process of revising the Comprehensive Plan. An initial Comprehensive Plan committee has been established, and the Board and Committee are looking to include additional committee members. The goal is to bring in additional voices with knowledge and expertise in areas such as education, economic growth, outdoor recreation, emergency services, health care, and more. Prospective committee members would be expected to participate in monthly committee meetings, respond to regular communications, and be prepared to see the multi-year project through to actualization.

Previous meeting minutes and resources are available on [the Comprehensive Plan Committee Website](#).

If you are interested in joining the Comprehensive Plan Committee, please email the Comprehensive Plan Committee Chair, Chris Foss, at comprehensiveplan@caroga.town. In your email, include a paragraph describing your interest and connection to the Town of Caroga as well as a paragraph describing your background and knowledge. Letters of interest should be received no later than 2:00 pm on May 8, 2026.

Supervisor Glenn Seconded the motion

Adopted by a vote of 4 Ayes: Glenn, Cooper, Walker, Frasier

Supervisor's Report:

Supervisor Glenn reported that the team will meet on Friday April 10 to conduct interviews for the lead diver position. The applicants will have to demonstrate they have the necessary requirements & licenses to be a diver, that they know the equipment and know how to use it and that they will do the paperwork etc.

Supervisor Glenn noted that Fulton County is proposing a moratorium on battery storage. Also, there is an upcoming zoom meeting providing an overview of battery energy storage systems (Bess) and large scale solar on May 6, 2026, at noon. It is recommended for Planning & Zoning members, town board and code officers. The email will be forwarded to the board members. It was being hosted by Climate Action Associates.

The supervisor noted the previous meeting with the guest speakers on this topic. The Supervisor noted that Northampton got out of it, but it wasn't easy and it cost them a lot of money. Johnstown was more proactive with a moratorium in place already. Mr. Manning had a concern but didn't think there was a likelihood that we would see battery storage up here. He talked about solar and if it was band how that could impact future grants. It was noted that the town had one application for a solar farm, but we don't have the infrastructure for one. Mr. Manning was concerned about jumping on the band wagon.

Council Member Frasier noted in talking to people in town they are focused on Bess, not so much the solar. Mr. Manning noted we don't have the farmland or solar all that much up here. Council Member Cooper noted the moratorium is on Bess.

Mr. Harazin thought the board could support the safety concern for the county wide ban. It is not just a Caroga issue. If there is a fire it will involve all of the fire departments to put it out, until it burns out.

It was noted that the town attorney sent over a proposed local law for a moratorium for one year. If there are still questions, Council Member Cooper thought this could be tabled. Supervisor Glenn was concerned because Northampton got blindsided on this. He was in favor of being proactive.

The code officer noted the town does not have the capacity. He stated that the substation could only handle a 5-acre facility. Council Member Frasier stated that there was talk of updating the power lines to Royal Mountain but that would be coming from the other direction. Mr. Manning thought solar farms would be subject to a Caroga site plan review. The code officer stated the state, over a certain amount, can circumvent the town.

Supervisor Glenn noted that the town has a policy on Solar Farms and Wind Energy Systems in the zoning ordinance. Supervisor Glenn suggested just going with the battery energy storage systems now and modifying it in a month.

RESOLUTION #2026-0038 to set a public hearing on a moratorium on Battery Energy Storage Systems within the Town of Caroga, was offered by Supervisor Glenn at the regular monthly meeting of the Caroga Town Board held on April 8, 2026.

WHEREAS, there are concerns about Battery Energy Storage Systems being established within the Town of Caroga, and

WHEREAS, the town had two guest speakers on this topic at last month's town board meeting, and

WHEREAS, Attorney Langlois drew up a proposed local law. Now therefore be it

RESOLVED, that the town board shall hold a public hearing on May 13th 2026 at 7:17 – 8:00 pm on a moratorium on Battery Energy Storage Systems within the Town of Caroga.

Council Member Cooper seconded the motion

Adopted by a vote of 4 Ayes: Glenn, Cooper, Walker, Frasier

****Public Comments and Questions**

Scott Horton wasn't sure the public understands how powerful the Smart Growth Comprehensive Plan is. The committee was formed he was not sure who initiated it, and now more members are needed. He thought the cart was before the horse. Another comment is in sitting here at this town board meeting it seems to him that there is so much discussion coming from the audience interacting with the town board. That is what you do in a public hearing. Not what you do to conduct town business. Committee liaisons report to the board. He did not think it was good to

have open discussions with the public during the general meeting. He stated that it is wrong and improper.

Supervisor Glenn noted that he was inundated today with the stuff from the Comprehensive Plan Committee with requests that we have to, we have to, we must, we must, we must. In a committee there is a chairman and members of the board. His point is the comments and concerns should be brought to the chairman of that committee. The chairman should interact with the Town Supervisor or someone else on the board. The supervisor will not tolerate what he went through today.

Mr. Manning asked if the supervisor wanted to discuss the zoning change now as the trails manager. Supervisor Glenn tabled the matter for this evening.

New Business:

Annual Agreement between the Town and Fulton County Planning

RESOLUTION #2026-039 to contract with the Fulton County Planning Department for services in 2026 was offered by Council Member Cooper at the regular monthly meeting of the Caroga Town Board held on April 8, 2026.

WHEREAS, the town desires the county to provide services from the Planning Department during 2026, and

WHEREAS, the Agreement spells out the particulars in Articles I through IV in the document on file in the Town Clerk's Office, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to contract with the Fulton County Planning Department for services in 2026 and to direct Supervisor Glenn to sign said agreement.

Seconded by Council Member Walker

Adopted by a vote of 4 Ayes: Glenn, Cooper, Walker, Frasier

Correspondence:

- 1) Mr. Shekerjian asks that his email be removed as the point of contact for Zoom.
- 2) Calendar of Events from Canada Lake Conservation Association.
- 3) Email from Pam Lyons re: fish stocking for Canada Lake requesting \$1,000.00. The clerk asked Council Member Cooper if he remembers from last year the board discussing obtaining receipts from those requesting funding. He did not. He remembers dividing the funding out equally between The Fish and Game Club and Lake Associations. In the bills tonight is \$1,000.00 being given to one association and \$500,00 to another. He thought the records should be reviewed from last year.
- 4) Transfer Station Summer Hours effective 4/1 open Mon. & Fri. 8-4 Wed. 4 – 8 & Sat 8- noon
- 5) Email received 4/7 from Amanda Young Ward requesting the reinstatement of virtual access for public participation in Town Board meetings.

RESOLUTIONS:

RESOLUTION #2026-040 to accept the Town Clerk's 2025 Books as presented for audit

was offered by Supervisor Glenn at the regular monthly meeting of the Caroga Town Board held on April 8, 2026.

WHEREAS, the Town Clerk Linda Gilbert presented the Town Clerks books for audit in January, February, and March and

WHEREAS, three of the five board members reviewed and signed that they had audited and reviewed the Town Clerk's books, now therefore be it

RESOLVED, that the Caroga Town Board does hereby accept the Town Clerk's 2025 Books as presented for audit and found them to be in order.

Seconded by Council Member Cooper

Adopted by a vote of 4 Ayes: Glenn, Cooper, Walker, Frasier

Supervisor Glenn noted the rezoning resolution was tabled. He will be meeting with official from the Adirondack Park Agency to help us through this process.

RESOLUTION 2026-041 to renew the Town of Caroga NYS DEC Pesticide Application

was offered by Supervisor Glenn at the regular monthly meeting of the Caroga Town Board held on April 8, 2026.

WHEREAS, the town uses various pesticides for the golf course and BTI program for the control of Black Flies, and

WHEREAS the town must register with NYS DEC listing all the applicators and their certificate numbers, and

WHEREAS, the registration period is for three years, now therefore be it

RESOLVED, that the Caroga Town Board does hereby move to renew the Town of Caroga NYS DEC Pesticide Application and does hereby authorize Supervisor Glenn to sign said agreement.

Seconded by Council Member Frasier

Discussion: Council Member Cooper noted the resolution should include the golf course. It was noted by the supervisor that it did.

Adopted by a vote of 4 Ayes: Glenn, Cooper, Walker, Frasier

Supervisor Glenn made the motion to approve the minutes of the March 11, 2026, Town Board meeting. The motion was seconded by Council Member Cooper. All board members were in favor of the motion: Glenn, Cooper, Walker-Dailey, Frasier

Supervisor Glenn made the motion to approve the bills as presented for audit. The motion was seconded by Council Member Frasier. The two vouchers pertaining to fish stocking were found on the abstract. **Discussion:** Council Member Cooper stated there was a resolution made on how the funds were to be distributed. The clerk looked for a resolution but didn't find one. If each entity received \$500.00 there would still be \$500.00 left in the account at the end of the year. Council Member Cooper suggested paying all of the other bills except the two associated with fish stocking. It was noted that the bookkeeper would not be in tomorrow to check her records. The clerk asked if the motion was being amended. After some discussion the board approved the bills as presented for audit. All board members were in favor of the motion: Glenn, Cooper, Walker-Dailey, Frasier.

At 8:34 pm Supervisor Glenn made a motion to adjourn the meeting. The motion was seconded by Council Member Frasier. All board members were in favor of the motion: Glenn, Cooper, Walker, Frasier.

General voucher #'s 83 to 109 \$17,514.09

Highway voucher #'s50 to 67 \$19,098.78

Prepaid voucher #'s74 to 99 \$32,158.49

General Park voucher #'s 20 to 23 \$489.86

Submitted by Caroga Town Clerk

Linda Gilber, RMC, CMC